

PLANNING AND DECISION-MAKING PROCESS

BQ
(LOCAL)

**District Improvement
Planning Process**

The Board shall approve and periodically review the District's vision, mission, and goals to improve student performance. The vision, mission, goals, and the approved District and campus objectives shall be mutually supportive and shall support the state goals and objectives under Education Code, Chapter 4. [See AE]

The District's planning process to improve student performance includes the development of the District's educational goals, the legal requirements for the District and campus improvement plans, all pertinent federal planning requirements, and administrative procedures. The Board shall approve the process under which the educational goals are developed and shall ensure that input is gathered from the District-level committee. [See BQA]

At least annually, the Superintendent shall submit the District and campus improvement plans to the Board. The Superintendent shall certify that all requirements in federal and state law and regulation have been met and provide support documentation that lists all federal and state requirements and a statement of how each is met.

**Parent and Family
Engagement Plan**

The Superintendent shall ensure that the District and campus improvement plans, as applicable, address all elements required by federal law for receipt of Title I, Part A funds, including elements pertaining to parent and family engagement. The District-level and campus-level committees shall involve parents and family members of District students in the development of such plans and in the process for campus review and improvement of student academic achievement and campus performance. [See EHBD]

**Administrative
Procedures and
Reports**

Administrative procedures shall meet legal requirements in the areas of planning, budgeting, curriculum, staffing patterns, staff development, and school organization; adequately reflect the District's planning process; and include implementation guidelines, time frames, and necessary resources. The Superintendent shall report periodically to the Board on the status of the planning process, which shall include a review of the related administrative procedures, any revisions to improve the process, and progress on implementation of identified strategies. The District-level and campus-level committees shall be involved in the development of these procedures. [See BQA and BQB]

Evaluation

The Superintendent shall ensure that data is gathered and criteria are developed to assist the Board in the required biennial evaluation to ensure that policies, procedures, and staff development activities related to planning and decision making are effectively structured to positively impact student performance. A report, including data summaries, shall be submitted to the Board in connection with each evaluation.