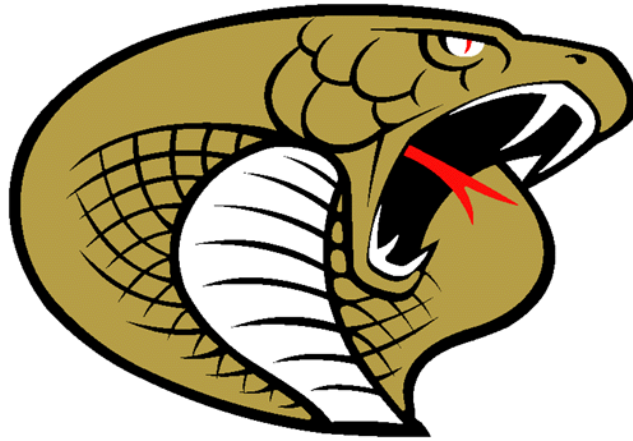


# Canyon Hills Middle School

## STUDENT HANDBOOK 6<sup>th</sup>-8<sup>th</sup> Grades



**2019-2020**

***Established 1972***

**Mission Statement**



**Canyon Hills Middle School will provide every student with a 21st century quality education focused on the dedicated belief that all students can learn at high levels.**

The El Paso Independent School District does not discriminate in its educational programs or employment practices on the basis of race, color, age, sex, religion, national origin, marital status, citizenship, military status, disability, genetic information, gender stereotyping and perceived sexuality, or on any other basis prohibited by law. Inquiries concerning the application of Titles VI, VII, IX, and Section 504 may be referred to the District compliance officer, Patricia Cortez, at 230-2033; Section 504 inquiries regarding students may be referred to Kelly Ball at 230-2856.

El Distrito Escolar Independiente de El Paso no discrimina en los programas de educación o en prácticas de empleo usando el criterio de raza, color, edad, sexo, religión, origen nacional, estado civil, ciudadanía, estado militar, discapacidad, información genética, estereotipo sexual o sexualidad percibida, u otra práctica prohibida por la ley. Preguntas acerca de la aplicación del título VI, VII o IX, y la Sección 504 pueden ser referidas al oficial del distrito, Patricia Cortez al 230-2033; preguntas sobre 504 tocante a estudiantes pueden ser referidas a Kelly Ball al 230-2856.

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## **Vision Statement**

Through engaging lessons, extracurricular activities and collaboration, students will grow social-emotionally and academically while gaining the skills needed for the 21st century.

## **Academics**

Canyon Hills Middle School will maintain an academic program that is challenging and focused on continuous learning. Students are expected to arrive to class on time, be prepared to contribute, and perform at a high academic level. Students are expected to take responsibility for their learning, complete all assignments, and pass their course work. Students are responsible for communicating important information about their schoolwork to their parents, including progress reports and report cards.

Canyon Hills Middle School has very high academic expectations for all students. Students who are failing or “falling behind” academically must attend mandatory tutoring. “Falling behind” is defined as missing any assignments that are overdue. There will be tutoring sessions before and after school, but not during lunch. Students are responsible to know the tutoring schedule. Tutored students are responsible to provide their own transportation to school in the morning. School bus transportation is available in the afternoon after tutoring is completed. This school policy applies to all students, including those who are members of teams, clubs, and any other school activities. It is a necessary service that is available to help our students achieve academic success. We ask for our parents’ cooperation so that their child(ren) will have academic success.

## **Academic Code of Honor**

Students must be graded according to their own efforts and performance. One must not perform any deliberate action to gain an unfair academic advantage over any other student, or tolerate those who do. Anyone not following this basic code of honor is subject to consequences.

Note: Electronic devices including, but not limited to, computers, cell phones, jp3 players, iPods, “smart” phones, tablets, calculators, smart watches etc., cannot be used unless specifically authorized for an academic task. Should any of these items appear during a presentation, quiz or test, the student in possession of the offending item will receive a zero for the academic task and the item will be subject to confiscation and a fine of \$15.00.

## **Eligibility Statement**

Canyon Hills Middle School follows the Texas UIL calendar that governs eligibility dates for extracurricular activities. All Students in 7<sup>th</sup>/8<sup>th</sup> grade are strongly encouraged to participate.

Canyon Hills Middle School will check grades for all participants at the end of every third and sixth week for each nine week grading period. Grades are also checked at the end of each nine week grading period. Students who pass remain eligible until the end of the next grading period.

A student who receives, at the end of any grading period (after the first six weeks of the school year), a grade below 70 in any class (other than an identified class eligible for exemption) or a student with disabilities who fails to meet the standards in the Individual Education Plan (IEP) may not participate in extracurricular activities for three school weeks. However, an ineligible student may practice or rehearse. He/she may not be with the team during competition or contest (i.e. manager, statistician, corer, etc.) The student regains eligibility after the seven calendar day waiting period has ended following a grading period or the three school week evaluation period when the principal and teachers determine that he or she has earned a passing grade (70 or above) in all classes, other than those that are exempted.

## **Attendance**

1. Students are not permitted to leave campus at any time during the school day unless signed out by a parent/guardian in the attendance office.
2. Students of any age must be signed out in the attendance office prior to 2:45 p.m., since after this time we are not able to send for them.
3. If a student has a guardian, only the guardian or someone authorized by the guardian may sign out the student.
4. **Any absence must be excused within five school days.**
5. Doctor's notes must be given to the attendance office within five school days of the actual absence.
6. Tardies must be excused by a parent / guardian the same day as the tardy.
8. Students may not leave campus if an illness occurs during school without clearance from the school nurse. Students who contact parents by cell phone without direction from the nurse may not get an excused absence from the nursing office.

### **How to Avoid Truancy Court:**

- **Don't be absent!**
- When it is absolutely necessary to miss school, follow the correct procedures to call in absences (See **Canyon Hills Middle School Absence Reporting**)

- Report your absence before 12 noon each day.
- Bring documentation explaining why you were absent, such as a doctor's note.
- Check on your attendance every week and the first day back from being absent. Refer to the Parent Portal on a weekly basis to ensure accuracy.
- **Clear unexcused absences within five school days** if they are coded incorrectly. Do not wait until later! They will not be excused!
- Unexcused absences are counted from the beginning of the year for court purposes.

**If a student accumulates three or more unexcused absences within a four-week period, a warning letter will be sent and a truancy plan will be developed.**

**In accordance with Texas Education Code 25.093, you cannot accumulate more than 10 unexcused days or parts of days within a six-month period or you and your parents will be taken to the Justice of the Peace Court with fines imposed.**

## **Canyon Hills Middle School Absence Reporting**

To call in absences, dial 236-6543

You must have the following:

Name

ID Number

Reason for Absence

Date of Absence

Relationship of the person calling in absence

## **Attendance Policy**

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This local policy has been revised in accordance with the District's [innovation plan](#).<sup>1</sup>

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The District has waived provisions in state law denying credit or a final grade to a student in kindergarten–grade 12 who has not attended class 90 percent of the days the class is offered.

Assignments, tests, projects, classroom activities, other instructional activities, and other factors shall be used to determine student mastery and the awarding a grade.

**Innovation Plan:** <https://www.episd.org/Page/542>

## **Tardy Policy**

Any student who arrives after the tardy bell will be marked “tardy” (Code 4T = Excused or 5T = Unexcused). After every five unexcused tardies for any particular class, the teacher will make a discipline referral in TEAMS and contact the parent. The school administration will document multiple tardies in a referral. Multiple referrals may result in placement in detention, In School Suspension or in severe tardiness, the Campus Disciplinary Alternative Education Program (CDAEP).

**Note: Students will be marked “absent” if they arrive more than 10 minutes late to any class.**

## **Dress Code El Paso Independent School District**

As proper attire is important to maintain a proper classroom environment that maximizes learning, all students are expected to dress in accordance with the standards described below:

The district prohibits pictures, emblems, or writings on clothing or jewelry that:

- Are lewd, offensive, vulgar, satanic in nature or obscene
- Advertises or depicts tobacco products, alcoholic beverages, drugs, or any other substance prohibited by district policy
- Is evidence of membership or affiliation in any unauthorized club or organization

Students shall be dressed and groomed in a manner that is clean and neat and that will not be a health hazard to themselves or others. The district prohibits any clothing or grooming that, in the principal’s judgment, may reasonably be expected to cause disruption of, or interference with, normal school operations.

## **Canyon Hills Middle School Dress Code**

**Purpose:** The goal at Canyon Hills Middle School is to maximize our students’ learning so that they will become productive members of society. Our students and staff recognize that appropriate dress is one of the necessary elements needed to nurture learning. This dress code has been created to insure safety and good hygiene, promote self-respect and respect for others, show school pride and maximize learning.

**Code:**

**Students are expected to be in the approved campus uniform at all times.**

- **SHIRTS:** Uniform shirt must be a polo style shirt with a collar in short or long sleeves in solid maroon, white or yellow and **tucked in at all times.** Undershirts can only be in white or gray in color. **ONLY** the Canyon Hills logo is allowed on the uniform shirt.
- **PANTS:** Uniform pants, Capri's or shorts must be in solid navy blue, khaki or black and must fit appropriately (no skin-tight or oversized clothing is allowed). Shorts must be no shorter than 3 inches from the kneecap and no longer than 1 inch past the kneecap. Sagging or hanging attire is not permitted. Sweatshirt fleece, cotton polyester, tights, spandex and jean material are prohibited.
- **BELTS (optional):** Belts cannot have a military style buckle, initials, studs, offensive object, distracting material or be gang related.
- **JACKETS/SWEATERS/SWEATSHIRTS:** Students may wear jackets, sweaters and sweatshirts in solid maroon, white, gold or gray and un-zipped while inside. College and Canyon Hills jackets, sweaters and sweatshirts are the only logos allowed. During warm months, outerwear cannot be worn while inside the buildings and a school uniform shirt **must** be worn underneath the jackets, sweaters and/or sweatshirts. **No Hoodies are allowed.**
- **JEWELRY AND ACCESSORIES:** Small stud-type earrings and hoop earrings that are one inch in diameter or smaller are allowed. Body piercing, temporary tattoos, chains, collars, studded bracelets, necklaces, rosaries, facial or body paint/stickers or any type of jewelry that may present a safety hazard are not allowed.
- **MAKE-UP:** Students are allowed to wear a little make-up but it should not alter their normal appearance.
- **HAIR:** Hair should be a natural color (no pink, purple, blue or green). Hairstyles, haircuts, shaved hair designs, partially shaved eyebrows or hair color considered a distraction will be considered a violation of the dress code.
- **HEAD COVERING:** Hats, visors, caps, headbands, hairnets, bandanas or any other head coverings considered a distraction will not be permitted.
- **PE UNIFORM POLICY:** Solid gray or maroon T-Shirts, shorts and athletic shoes are required. During the colder months students may wear solid maroon or gray warm ups.
- **SHOES:** Athletic shoes are recommended as children play throughout the day and are required for PE. Shoes that can be converted into roller skates, slippers,

flip-flops, metal-toed shoes, taps, open-toed sandals, backless shoes and slippers are not allowed.

**The administration reserves the right to address any issue not specifically identified in this code, which compromises student learning, safety, hygiene, or respect of self and others.**

### **Violations**

The school administration, club sponsor, coach or other person in charge of an extracurricular activity may monitor your dress and grooming if you participate in an activity. If you violate the personal dress and grooming standards, you may be removed or excluded from the activity by the principal or sponsor and you may be subject to other disciplinary action.

If any employee at Canyon Hills Middle School determines that your grooming violates the dress code, you will be given an opportunity to correct the problem at school. If not corrected, you may receive consequences for the violation. Your parent or legal guardian may bring an acceptable change of clothing to the school.

### **Expectations for Student Behavior and Integrity**

Every student is expected to behave in accordance with following characteristics in mind:

- Be honest and show integrity through your actions
- Be respectful toward all persons
- Do your best: academically, socially, athletically, personally
- Believe that you can accomplish great things!!

### **Other Important Rules**

**Identification Badges will be required of all students.** Please ensure that you are wearing your I.D. badges at all times while you are on campus.

Electronic Devices may be used for instructional purposes only. Use for any other reasons, disciplinary action may occur. Any device confiscated by a faculty or staff member may be retrieved from the office for a fee of \$15.

Prohibited items: Possession of any of these items may result in a Discipline Referral



- Electronic cigarettes
- Drugs/Alcohol/Weapons of any kind
- Skateboard/scooter/rollerblades etc...
- Permanent markers/mega markers, grease pencils, and whiteout are prohibited for student use on school property, except for appropriate classroom use. Illegal items will be confiscated without return.

Note: Any confiscated items must be picked up within five business days before the end of a semester.

## **Transportation**

Students who qualify for district bus service must return the parent permission form before a bus card will be issued. Information is available in the attendance office. Misbehavior on the bus may result in suspension of riding privileges.

In an effort to ensure a safe ride for our students, we will require that all bus riders read the bus safety guidelines listed below. Students are expected to assist District staff in ensuring buses remain in good condition and that transportation is provided safely. When riding in District vehicles, students are held to behavioral standards established in this contract and the Student Code of Conduct.

Students must:

1. Show your bus card upon entering the bus.
2. Follow the driver's directions at all times.
3. The bus driver may assign seats.
4. Be courteous.
5. The use of profanity is strictly prohibited.
6. As per bus driver preference, you may not be allowed to eat or drink on the bus.
7. Keep bus clean.
8. Keep feet, books, instrument cases, and other objects out of the aisle.
9. Do not deface the bus or its equipment.
10. Do not put head, hands, arms, or legs out of the window, hold any objects out of the window, or throw objects within or out of the bus.
11. Observe all usual classroom rules.
12. Be seated while the bus is in motion.
13. Enter and leave the bus in an orderly manner at the designated stop.
14. Wait for the driver's signal upon leaving the bus before crossing in front of the vehicle.

It is our goal that all students continue behaving responsibly and enjoying the privileges associated with good behavior. Thank you for assisting us in reinforcing these expectations. Should a student behave in a manner that endangers other students, or displays disrespectful behavior towards the driver or passengers, they may be suspended from the bus for up to 45 school days. Please let us know if you have any questions or concerns.

### **Student Behavior**

- No profanity is allowed anywhere or any time on campus or at any school-related activity.
- Students will practice safety habits and are expected to behave accordingly at all times.
- Students will be respectful and responsible at all times.
- Students will be taught all campus and classroom expectations and are expected to follow them at all times

### **Discipline**

The EPISD Student Code of Conduct is available online at [www.episd.org](http://www.episd.org) and describes the discipline requirements and penalties set forth by EPISD. Parents requesting a hard copy can pick one up in the front office.

It is the responsibility of all students to be aware of all rules, regulations, and standards for student behaviors as stated in the Student Code of Conduct and behave accordingly.

All students will adhere to the Standards of Conduct implemented by the District (available for review at [www.episd.org](http://www.episd.org)).

Students who tamper with or set off fire alarms will be recommended for expulsion from school and reported to the Fire Marshall for fine determination.

### **Alternative Program**

Students may be referred to the Alternative Education Program (AEP) only by an administrator through the end of the year. Classes begin at 7:15 A.M. daily and let out at 2:15 P.M.. There will be no interaction between students in AEP and regular education students. AEP students will not be allowed to attend any Canyon Hills Middle School or EPISD sponsored event. Any violation will be subject to a trespassing citation.

### **In-School Suspension**

- Students must report to ISS with books, notebooks, and pen/pencil.

- Students will complete all assignments given in ISS. It is the responsibility of the student to return all assignments to his/her teacher upon returning to class.
- Students must comply with all rules of ISS. Any infraction will result in suspension.
- Absences from class while in ISS are considered to be school-related. Tests missed while in ISS can be made up upon return to class. Students must make arrangements with their teacher.

### **Student Welfare Freedom From Harassment**

Any student who assaults another student in a school building, at a school function, or on a school bus where assault is intentional and results in bodily injury to the victim shall be removed from the regular education program and recommended for placement in an alternative education program. Incidents involving fighting will be reported to the police.

Whenever a student knowingly brings a firearm, illegal knife, other prohibited weapon, or a controlled substance to school, the police shall be summoned, and charges will be filed. In all such cases, the student shall be recommended for placement in an alternative education program and proper procedure followed as with Senate Bill I – Chapter 37.

The District will be using drug and weapon detection dogs. They will be used in the parking lot and building, including classrooms, lockers, and student backpacks or purses. Any dog alerts will be searched and the proper disciplinary/police action will be taken.

### **Guidelines For Classroom Success**

Students are expected to be seated at their desks on time and ready to begin instruction when the tardy bell rings. The student is expected to follow individual rules as set forth by the teacher. Students are expected to come to class prepared with textbooks and materials required for the class.

### **Gang – Graffiti Association**

Students may not have any affiliation with any type of gangs or tagging crews. Students may not be in possession of any gang/graffiti writings or symbols to include lockers, notebooks, bookcovers, bags, clothing, papers, books, flyers, etc. Administration reserves the right to determine the affiliation of any article of clothing as being related to a gang or crew.

## **Grooming**

Cleanliness of body and clothing is expected of all students at all times. Please make sure that you pay close attention to your hygiene as middle school is a unique time in your development. As you notice changes to your hygiene needs, talk with your parents about using deoderant, showering daily, and any other needs you have.

## **Displaying Of Affection**

Embracing, hugging, kissing, or any affectionate touching is prohibited on campus. Students engaging in this kind of activity while on campus or at campus sponsored events will be warned. If any additional warnings of inappropriate physical contact are noticed, you may face disciplinary consequences.

## **Tobacco**

According to state law, the use of these products by anyone is prohibited in the building and on school grounds at all times. It is against the law for any minor to possess or use tobacco products (including electronic cigarettes). Penalties and fines may be assessed.

## **Skateboards**

Skateboards, rollerblades, scooters, and skates of any kind are NOT permitted on campus at any time.

## **Electronic Devices**

Canyon Hills Middle School is proud to be a 21st century campus and we promote responsible and thoughtful use of personal electronic devices to support student achievement. However, cell phones, iPods, and other electronic items should not interfere with the instructional process. Students are not allowed to take out their cell phones from 7:40 a.m. to 3:00 p.m. Teachers and administrators reserve the right to confiscate a student's device if it is interfering with the learning process. A \$15 fee will be assessed each time your electronic device is confiscated.

Electronic signaling devices shall not be carried into classrooms during assessments, semester exams, or other testing situations. Inside school buildings and during the school day, electronic signaling devices shall be in the "silent" position and hidden from sight during instructional times.

Administration reserves the right to prohibit individual students from bringing an electronic device if it is repetitively interfering with the learning process, or if it is ever used irresponsibly.

**CANYON HILLS M.S. IS NOT RESPONSIBLE FOR THE THEFT, DAMAGE, LOSS OR RECOVERY OF ANY ELECTRONIC OR COMMUNICATION DEVICES BROUGHT ONTO CAMPUS.**

**THE OWNER ASSUMES ALL RISKS AND RESPONSIBILITY FOR SUCH ITEMS.**

### **Destruction Of Property**

Students will be held responsible and strictly accountable for any damage done to school property including desks, furniture, books, lockers, or any part of the school building. Graffiti of school property is considered a serious offence and will be treated as such. Any markings on desks, restrooms, lockers, books or the building will be treated as criminal mischief, and disciplinary action will be taken. Any damage done will result in the student reimbursing the school/district for such damages.

### **Student Behavior At School Activities**

Any student involved in misbehavior at any school-related activity will be subject to disciplinary action. This is to include school sponsored activities away from campus.

### **Breakfast**

Breakfast will be served out of 3 trolley stations. Student are to stop and pick up breakfast and proceed to their Advisory class. Once food is consumed properly dispose of trash.

### **Outside Activities**

Many of our students belong to outside organizations that are not school sponsored or affiliated. Initiations or activities including the sale of any items by these groups are not permitted on school grounds or during school hours.

### **Neighborhoods**

We share our neighborhoods with people who take pride in their homes and yards. Please respect our neighbors' properties. Don't be a litterbug. Do not loiter or stand about in their yards. Always use the sidewalks.

## **Cafeteria**

Every student must assume the responsibility for conducting themselves in the proper manner, and for cleaning up after themselves and taking their trays to the disposal areas. No loud noises, yelling, or horseplay is allowed.

## **Counselors**

To see a counselor, fill out the counselor request form and turn in to the main office. The counselors will call for the student from class if necessary. Students are free to visit the counselors before school, at lunch, and after school. Students are not to visit the counselors during class or transition, except in emergency situations. Canyon Hills Middle School has two counselors available to assist students. Students are assigned to counselors alphabetically. Counselors are available from 7:30-4:00p.m. daily and during student lunch shifts.

## **Crime Stoppers**

Call 544-CLUE if you wish to make an anonymous report regarding drugs, weapons, violence, vandalism or theft.

## **Library**

The library is open from 7:30 a.m. until 3:30 p.m. during regular school days. Books may be checked out for a period of two weeks and renewed for an additional two weeks. Reference books may be checked out overnight. Fines for overdue books are five cents for the first two days and ten cents for each succeeding school day. It is the responsibility of the student to pay any fines assessed by the library.

## **Registrar's Office**

Information regarding school records, transcripts, transfers, and verification of attendance required by the Texas Department of Transportation are handled by our registrar. Please keep your information updated at all times to ensure we can contact your parents in case of emergency.

## **Student Spirit And Tradition**

### **Athletic Teams**

**Basketball – Girls & Boys**

**Cross Country – Girls & Boys**

**Football**  
**Soccer – Girls & Boys**  
**Track – Girls & Boys**  
**Volleyball**  
**Wrestling – Girls & Boys**  
**Baseball**  
**Softball**

## **Textbooks and Laptops**

Textbooks will only be issued as an accommodation for an academic need. Students are responsible for the care and condition of textbooks/laptops. Any damage to a textbook/laptop will result in a fine being assessed. Those textbooks/laptops that are considered destroyed must be paid for at replacement cost. Lost textbooks/laptops will be paid for in the office before another can be issued. Textbooks will not be issued for the following semester until the bookroom clerk clears all previous fines. It is the student's responsibility to return all books/laptops in the same condition as issued. Each student, or the student's parent or guardian, is responsible for each textbook/laptop not returned by the student. A student who fails to return all textbooks and/or laptop forfeits the right to free textbooks/laptops until each previously issued, but not returned, is paid for by the student, parent, or guardian. Only the school district may waive or reduce the payment requirement.

Students must have a current I.D. card to check out books/laptops. Lost I.D. cards cost \$5.00 to replace. All the above applies to the issuance of electronic media and devices as well, such as DVDs, CDs, flash drives, computers and computer-type devices; i.e. Chromebooks, notebooks, and tablets.

## **Lockers**

The following rules apply to the assignment and use of school provided lockers:

- The Assistant Principal's/Teachers assigns lockers during the first 2 weeks of school.
- Students must provide their own locks. Round storage locks that require a key are not authorized.
- Disciplinary action will be taken against any student who vandalizes a locker.
- Broken lockers should be reported to the bookroom clerk.
- Students may not share lockers.

Each student is responsible for items stored in his/her locker. **Do not give your locker combination to anyone. The school is not responsible for lost or stolen items.**

### **Visitors**

Visitors must obtain a visitor's pass in the front office. A picture ID is required. All visitors must sign in and receive permission from an administrator. Parents/legal guardians are always welcome to visit our campus. Student visitors will not be allowed on campus during class time. Unauthorized visitors will be escorted off campus and proper authorities will be notified.

### **Withdrawal from School**

Once you have enrolled in a public school in Texas, you must remain on the student list regardless of your absences, until you are officially withdrawn. To withdraw, a parent/legal guardian's signature is required. Report to the registrar for the withdrawal form and return to the registrar upon completion.

### **Canine Unit Visits to Campus**

A district canine unit will be on campus from time to time checking for illegal drugs and alcoholic beverages.

### **Canyon Hills Middle School Administration**

#### **Principal**

Carlos A. Gomez

#### **Assistant Principals**

Michael Coppock

Rose Rios

#### **Counselors**

Kelly Morgan

Samuel Salazar

**Testing Coordinator:** Yvonne Sepulveda

**Nurse:** Calijya Wood



## **Progress Reports**

Progress reports will be issued to students in danger of failing at the third and sixth week of each nine weeks grading period. Students are responsible for delivering the progress report to their parent/guardian. Parents are encouraged to use the Parent Portal.

## **Nurse**

The school nurse is available to assist you with health problems and injuries occurring at school. Should you experience a medical emergency, you should report immediately to the nurse's office. If you need to see the nurse, you should first report to class and request a nurse's pass from your teacher. Students may come at their lunch time without a pass as long as the bell to return to class has not sounded. The pass needs to be returned to the teacher only if returning to class. Students who are being sent home will give their pass to the attendance office for attendance purposes. Students who contact parents by cell phone without direction from the nurse will not get an excused absence from the nursing office. All students must turn in their emergency card at the time of registration.

## **Medication at School**

Students are not allowed to carry medications with them except inhalers, insulin, and epi-pens. In order to carry these medications, a doctor's order and parent slip must be on file for the current school year in the nurse's office. All other medications, including prescription and over the counter medications, must have a doctor's order and parent slip in the nurse's office for the current school year and the parent keeps a supply of medication in the nurse's office. Prescriptions are required to be in a prescription bottle and labeled correctly and current for the school year. Over the counter medications must come in an unopened container and marked with the student's name, date of birth, and ID number. Orders must be written by a practitioner licensed to practice in the state of Texas. A doctor's order is also required for any discontinuation of a medication. Medications must be picked up by the end of the school year or they will be destroyed.

## **Off-Campus Organizations**

Students who belong to organizations that are not school sponsored or affiliated may not use the school grounds to initiate or conduct sales or fund raising.

## **Pass From Class**

Students may not be out of class at any time without an official school pass. A campus patrol person will escort students without a pass back to class. Campus patrol will assist in maintaining discipline on the campus, and at all school-sponsored activities.

### **Anonymous Alerts**

The Anonymous Alerts anti-bullying and safety app reporting system helps combat bullying and other negative activity in schools by empowering students to speak up. Social and peer pressure are some of the hardest obstacles for students to overcome. Go to <https://www.anonymousalerts.com/elpasoisd/> to report.

### **Student Personal Safety**

If at any time you feel threatened (physically or verbally), you should immediately notify an administrator, teacher or other school staff. Harassment in any form will not be tolerated at Canyon Hills Middle School. Bullies will receive consequences.

### **Zero Tolerance**

Canyon Hills Middle School has the unique opportunity to create the finest educational environment in the El Paso Area. To promote the highest standards of excellence in education, athletics, and the arts, a zero tolerance approach will be taken towards any activity or behavior which interferes with this environment. Zero tolerance will be upheld in regards to any form of destruction of property, violence, drugs, alcohol, harassment and/or intimidation. Take a positive and active role in establishing Canyon Hills Middle School's tradition of excellence.

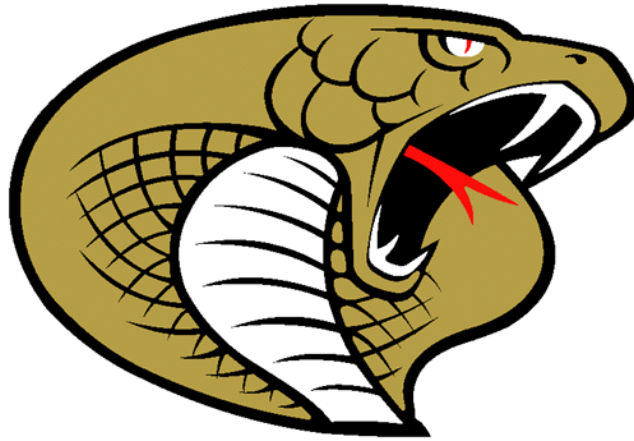
### **Community Partnerships**

Canyon Hills Middle School is proud in building community partnerships with businesses and organizations. If you are interested in being a part of the tradition that is Canyon Hills Middle School, please contact us.

***Keep Canyon Hills Middle School Pride Alive!***

***Support your school by attending athletic,  
academic, fine arts events and Join PTSA!***

***Please help keep your school clean.***



## Acknowledge Form



I, \_\_\_\_\_,  
acknowledge receipt of the Canyon Hills Student Handbook. I further acknowledge that I am responsible to act accordingly to the Student Code of Conduct.

Please submit this form to your teacher no later than Friday, August 16, 2019.



## CANYON HILLS MIDDLE SCHOOL 2019 – 2020 BELL SCHEDULE

Time	Period
7:35 am	First Bell
7:40 a.m.-7:55 am	Breakfast/ Morning Announcements
7:55 a.m. 8:25 a.m.	Cobra Advisory Period
8:25 a.m. – 9:16 a.m.	1 <sup>st</sup> /8 <sup>th</sup> Period
9:18 a.m. 10:08 a.m.	2 <sup>nd</sup> /9 <sup>th</sup> Period
10:10 a.m. – 11:00 a.m.	3 <sup>rd</sup> /10 <sup>th</sup> Period
11:02 am – 11:32 a.m.	LUNCH – 6 <sup>th</sup> Grade
11:02 p.m. – 11:52 p.m.	4 <sup>th</sup> /11 <sup>th</sup> Period (7 <sup>th</sup> & 8 <sup>th</sup> Grade)
11:34 a.m. – 12:24 p.m.	4 <sup>th</sup> /11 <sup>th</sup> Period (6 <sup>th</sup> Grade)
11:54 p.m. – 12:24 p.m.	LUNCH – 7 <sup>th</sup> Grade
11:54 a.m. – 12:44 p.m.	5 <sup>th</sup> /12 <sup>th</sup> Period (8 <sup>th</sup> Grade)
12:26 p.m. – 1:16 p.m.	5 <sup>th</sup> /12 <sup>th</sup> Period (6 <sup>th</sup> & 7 <sup>th</sup> Grade)
12:46 p.m. – 1:16 p.m.	LUNCH – 8 <sup>th</sup> Grade
1:18 p.m. – 2:08 p.m.	6 <sup>th</sup> /13 <sup>th</sup> Period
2:10 p.m. – 3:00 p.m.	7 <sup>th</sup> /14 <sup>th</sup> Period