



2016  
**BOND**

SCHOOL PROJECT  
COMMITTEE **MANUAL**

MARCH 2017





## Introduction

Thank you for serving on your School Project Committee and demonstrating your commitment to ensuring every child in our district gets the education they deserve. Without dedicated community members like yourselves, we would not be able to ensure the success of the El Paso Independent School District.

The mission of El Paso Independent School District is to graduate every student prepared for higher learning and careers to empower them as knowledgeable and engaged citizens, innovators, and drivers of a robust, bicultural economy.

Recognizing an opportunity to better prepare students for life, college and global, multicultural twenty-first century careers, the El Paso Independent School District (EPISD) engaged in a strategic planning process to chart the path forward. EPISD 2020 is a vision that the El Paso Independent School District will be a premier educational institution, source of pride and innovation, and the cornerstone of emerging economic opportunities producing a twenty-first century workforce.

The strategic priorities involved are Active Learning, Community Partnership, Great Community Schools and Leading with Character and Ethics. In order to modernize learning environments and achieve the vision of EPISD 2020, the 2016 Bond was passed by voters on November 8, 2016.



## Bond 2016

The Bond is a \$668.8 million proposal to renovate, consolidate and rebuild twenty seven EPISD schools. Along with the consolidations and renovations, the bond also includes technological, safety and athletic facility improvements. Technology improvements include expansion of the PowerUp laptop initiative to middle schools, expansion of wireless connectivity and technology infrastructure. Measures will also be taken to ensure our students are safe, including motion sensors for all campuses, and additional fencing and lighting for buildings across the district.

To ensure transparency and community input are taken into account, EPISD put several Community Engagement Strategies in place, including the Citizens Bond Advisory Committee and School Planning Committees.



## Community Engagement Strategies

### School Project Committee

The School Project Committee (SPC) ensures that each school will have a committee made up of teachers, administrators, parents and community members, who can give feedback during this 5-year process. The SPC will meet quarterly or on “an as needed basis” with the EPISD team. The School Project Committee is meant to represent the school body and give input on the project, to help the Construction team understand the needs of the community. The SPC will give feedback to the design team, stay up to date on the construction process and help to keep the community updated on the project’s progress.

### Public Design Workshops/Charrettes

Public Design Workshops give participants the opportunity to provide input on several design considerations. Participants are generally given choices and asked to comment and pick a preferred option. These workshops will be led mostly by design professionals and include other interactive activities such as keypad polling and roundtable discussions. We anticipate holding one Design Workshop per project.

### Student Design Workshops at High Schools

The Student Design Workshops can be open to all students or can be held for certain student organizations, the final decision will be up to principals. Students will be given the opportunity to provide input, through a structured process, to contribute much needed information to the design team on how to program certain aspects of the projects. We anticipate holding one student design workshop per high school.

### Construction Meetings

During the construction phase, the construction team (contractor, architects and engineers) will meet with the individual campus representatives (principals and key staff) to provide updates on the construction phase of the projects. These meetings are held to coordinate construction processes, troubleshoot any issues, and discuss general information as the construction progresses. As we get closer to construction, the meetings will be held on “an as needed basis”, depending on the scope of work and timeline of each school’s project. These meetings are not open to the public and are meant for closed-door discussions with the particular construction teams and campuses.

### Design Open House

Another opportunity for the public to give the project team feedback is through a Design Open House. Unlike the Public Design Workshop, the open house is less structured and more casual. Participants are asked to stop by at any time within a set timeframe to view final designs for school projects.



## Bond Website/Dashboard

Information will be updated on an ongoing basis to both the bond website and project dashboard. The bond website will provide general updated information such as scheduled events, links to procurement services and bids, construction drawings and architectural renderings. The project dashboard will provide more detailed and specific project information.

## Design Phases

Please refer to the Sprint Start Assessment.

## Tentative 2017/2018 SPC Schedule

**April 2017** – Initial SPC Meeting

**Summer 2017** – SPC Brainstorming Session w/ School Architect

**Fall 2017** – Public Design Workshop

**January 2018** – Final Design Meeting

**Spring 2018** – Public Design Open House



## Team Agreement

As a member of the School Project Committee for \_\_\_\_\_, I realize that my role is to actively participate and give feedback during meetings. I agree to attend meetings set to be held on a quarterly or on “an as needed basis.”

I agree to respect the parameters that have been set for the project budget, schedule, and scope of work. I agree to respect my fellow School Project Committee members, EPISD staff, design team and project team, and their opinions about the project.

I agree to communicate with other community members, faculty and parents about the efforts of this committee.

Signature \_\_\_\_\_

Date \_\_\_\_\_