



EL PASO INDEPENDENT  
SCHOOL DISTRICT

Human Resources

Street Address  
El Paso, TX 79925  
Phone: (915) 230-2014  
Fax: (915) 240-0033  
www.episd.org

<b>Location of Incident:</b>		<b>Today's Date:</b>	
<b>Administrator Completing Report:</b>		<b>Title:</b>	
<b>Person reporting alleged Sexually Harassing Conduct (if not Complainant):</b>			
<b>Alleged Complainant's Name:</b>		<b>ID#</b>	
<b>Alleged Respondent's Name:</b>		<b>ID#</b>	
<b>Name(s) of Witness(es) to Alleged Conduct:</b>			
<b>Date(s) of Incident(s):</b>		<b>Times of Incident(s):</b>	
<b>Description and Location of Incident(s) or Event(s):</b>			
<b>Was incident ever reported to, or witnessed by, any other District employees:</b>		<input type="checkbox"/> YES	<input type="checkbox"/> NO
<b>If yes, to whom, when, and what was done:</b>			
<b>Other information, including prior incident or threats:</b>			

<b>Receiving School Administrator's Signature:</b>		<b>Date:</b>	
<b>Additional comments or notes from receiving administrator:</b>			
<b>Please attach any additional information. Upon completion forward immediately, with any additional documents, to the Title IX Coordinator.</b>			