

# **AOY ELEMENTARY SCHOOL**

## **Student Pick-Up and Dismissal Plan**

### **MORNING ROUTINE**

- Pre-K students will go directly to the classroom for breakfast at 7:45 a.m.
- All Kinder, 1<sup>st</sup> and 2<sup>nd</sup> Grade students will be picked up by their teachers on the patio at 8:00. Please do not drop off students before 7:30 a.m.
- All 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Grade students will wait for the morning bell across the street in the play area. A bell will ring at 7:55am to indicate students need to line up. Staff on duty will walk students over into the building.
- Please use designated drop off zone to drop off your children. It is located on Kansas Street on the west side of the school. Kansas Street is projected to become a dead end street as well as two-way street. This will help facilitate students being dropped off on the sidewalk.
- **Do not drop off students in our employee parking lot. The parking lot is not a designated drop off zone.**

### **STUDENT DISMISSAL**

- Pre – K AM students exit at 11:30 a.m. through the Olivas Villanueva & Campbell St. door. Pre-K afternoon students will be dismissed at 3:25 p.m. in the cafeteria.
- All Kinder, 1<sup>st</sup> and 2<sup>nd</sup> Grade students will be dismissed from the patio area to their parents. Parents enter and exit through the Campbell St. door.
- 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Grade students will be dismissed and exit through the “Main Entrance” doors. Please wait outside for your child.
- Grades 3-5 Teachers, will escort students to the exit and supervise them as they go down the stairwells.