

# HAWKINS ELEMENTARY SCHOOL

2023-2024

## *Parent and Family Engagement Policy*

### **MISSION STATEMENT**

Hawkins Elementary School with the support of the parents and community will provide a safe, respectful, productive environment to promote and motivate all students to achieve their maximum potential to become successful citizens in a changing world.

### **VISION**

Hawkins Elementary School will continue to meet the needs of the students. Our goal is to prepare our students academically, emotionally, and socially to succeed in a highly competitive world.

Description of how the campus will implement the required Parent and Family Engagement Policy. Hawkins Elementary School will take the following actions to engage parents/family in the Joint development of it district-wide parent and family engagement plan under Section 1112 of the ESSA.

- Parents/family will provide input and serve on the Campus Improvement Team
- Parents/family will serve on the committee to develop the School-Parent Compact
- Parents/family will provide the district/campus feedback through a survey
- Parents/family will evaluate Title I Parent and Family Engagement Activities
- Parents/family will serve on a committee to develop the Campus and District Parent and Family Engagement Policy

Hawkins Elementary School will take the following actions to engage parents/family in the process of the school review and improvement under Section 1116 of ESSA.

- Conduct an annual Title I, meeting at a convenient time for Parents/Family to attend morning and afternoon sessions will be offered
- Parents/Family are invited to serve on district/campus parent and family engagement activities
- Parents/Family are invited to attend school activities (Open House, Incoming New Student orientation, Parent/Teacher Conferences and parent/Family Engagement Meetings) and evaluate the activities

Hawkins Elementary School will provide the following necessary coordination, technical assistance, and other support to assist in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance.

- Parent Portal
- Parent Friendly School Website
- Technology Classes

Hawkins Elementary School will coordinate and integrate Parent and Family Engagement Strategies with the addition to the following programs.

- PBIS
- Parent/Family Engagement Events and School Events
- Tutoring Programs for students in need

Hawkins Elementary School will take the following actions to conduct with engaged Parents/Family, an annual evaluation of the content and effectiveness of this Parent and Family Engagement Policy in improving the quality of its Title I, Part A schools.

The evaluation will include identifying barriers to greater participation by Parents/Family in Parents/Family engagement activities (with attention to parents/family who are economically disadvantaged, disabled, have limited English proficiency, have no limited literacy, or are of racial or ethnic minority background). The school will use the findings of the evaluation about its Parent and Family Engagement Policy to design strategies for more effective parent/family engagement to revise if necessary (with the involvement of the Parents/Family) the parent and Family Engagement Policy.

- Hawkins Elementary School will distribute a survey during the school year, parents/family will be encouraged to complete and provide input. Based on data collected, Hawkins Elementary School will use the data to design effective strategies to increase the effectiveness of Parent/Family engagement.
- Hawkins Elementary School will review the results with the faculty and staff.
- Hawkins Elementary School will develop training for teachers, administration, and other educators to improve effectiveness.

Hawkins Elementary School will build capacity of school staff and parents to create a strong Parent/Family Engagement Program, to ensure effective engagement of parents/family and support of partnership among the School, Parents/Family, and the Community to improve student academic achievement. The following strategies will be used.

The school will provide aide to Parent/Family of children served by the school in understanding topics.

- The State and Academic Assessments
- The requirements of Title I, Part A
- How to monitor their child's progress
- How to work with educators
- Report Cards
- Progress Reports
- Parent/Teacher Conferences
- Workshops
- Annual Title I-Meeting
- House Bill 45

The School will provide materials and training to help parents/family work with their child to improve the child's academic achievement.

- ESL Classes
- Nutrition Classes
- Technology Classes
- Sessions based on the needs of Parent/Family
- District and Region 19 Workshops

The school will work with parents/family as equal partners, in the value and utility of contributions of parents/family and how to implement and coordinate parent/family programs.

- Campus Improvement Team
- Volunteer in Public School
- School, Business and Community Events/Meetings

The school will coordinate and integrate parents/family engagement programs and activities that encourage and support parents/family in fully participating in the education of our child.

- Engage in Parent/Teacher Conferences
- Schedule school classes, presentations, workshops
- Monthly Activities Calendar
- Use of the all Call system
- ClassDojo

The school will take the following activities to ensure the information related to the school and Parent/Family Engagement Programs, meetings and other activities is sent to parent/family of participating children in an understandable and uniform format, including alternative formats upon request and in a language the parents and family can understand.

- School Website
- School call outs
- Flyers
- Meetings/Workshops
- Marquee in front of school
- ClassDojo

#### Discretionary District-Wide Parent and Family Engagement Components

The School Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents/family chooses to undertake to build parents capacity for engagement in the school to support their child's academic achievement, such as the following discretionary activities listed under section 118(e) of the ESSA.

- Provide academic training for parents/family
- Allocate funds associated with parents/family engagement activities
- Arrange school meetings at various times to maximize parent/family engagement and participation in their child's education and/or conducting conferences with school personnel
- Adopting and implementing the dual capacity framework to improve parent/family engagement

#### **ADOPTION**

The Hawkins School Parent and Family Engagement Policy has been developed jointly with and agreed on with parent/family of the children participating in Title I, Part A Programs as evidence by Title I meetings documentation (notifications, agenda, minutes, sign-in sheets, and evaluations).

The Parent and Family Engagement Policy was adopted by Hawkins Elementary School on February 10, 2023 and will be in effect for the 2023-2024 school year. The policy will be available in a visible location where all parents can view it. Acceptable locations are in the School Office and Website. The school will distribute copies to all Parents/Families of Participating Title I, Part A Program.